



St. Joseph School

**MEDICATION REQUEST FORM**  
**Over the Counter (OTC) or Non-Prescription Medication**

Only those medications that are medically necessary during school hours for a student's attendance or written in an IEP should be sent to school. School personnel are not responsible for any ill effects which might occur from this medication. Persons who may assist your child with medications include the school nurse (RN) and or staff. Parent/guardian must give a written request. The medication must be in the original container and properly labeled with the student's first and last name.

**NOTE: THE VERY FIRST DOSE OF MEDICATION FOR CURRENT CONDITIONS/ILLNESS MAY NOT BE GIVEN AT SCHOOL. OVER-THE-COUNTER MEDICATIONS NEEDED LONGER THAN TWO WEEKS MUST HAVE REVIEW AND APPROVAL OF THE SCHOOL NURSE AND MAY REQUIRE A PHYSICIAN'S ORDER.**

NAME OF STUDENT \_\_\_\_\_ D.O.B \_\_\_\_\_

TEACHER \_\_\_\_\_ GRADE \_\_\_\_\_

NAME OF MEDICATION \_\_\_\_\_

DOSAGE \_\_\_\_\_

TIME TO BE GIVEN AT SCHOOL \_\_\_\_\_

REASON OR HEALTH PROBLEM \_\_\_\_\_

MEDICATION TO BE GIVEN FROM \_\_\_\_\_ TO \_\_\_\_\_

HOW IT IS TAKEN \_\_\_\_\_

(EXAMPLE: BY MOUTH, BY INHALER, WITH FOOD OR AFTER A MEAL)

WHEN WAS FIRST DOSE OF THIS MEDICATION GIVEN? \_\_\_\_\_

PARENT/GUARDIAN NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ RELATIONSHIP TO CHILD: \_\_\_\_\_

PHYSICIAN NAME: \_\_\_\_\_ PHYSICIAN PHONE: \_\_\_\_\_

**SCHOOL NURSE REVIEW**

RN (PRINT NAME): \_\_\_\_\_ RN SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_