



St. Joseph School
PTP Meeting Agenda
August 20, 2024

Attendee List:

Amanda Wilmouth (President)	Pre-K 4 & 5
Christine Picard (Vice President)	2, 5,7
Kathy Palazzo (Room Parent Liaison)	K & 1
Jon Hanson (Secretary)	Pre-K 4
Susan Banks	8
Corey Capirchio	5
Felicia Bergantire	8
Melissa Charles	K
Lauryn Wilkie	K & 2, PE Teacher
Meg Garrett	3 & 7, School Nurse
Jen Dias	4
Carly Giansanti	4 & 7
Sherrri Fournier	5
Kaitlin Hughes	1 & 4
Abigail Celano	2
Christina Fera	6
Nick & Nicola Manfreda	Pre-K 4
Erin & David Pimental	Pre-K 3, Grade 5 Teacher
Ashley Spokis	K & 1

- 6:00pm Executive Committee Meeting
 - Welcome Committee Members and guests
 - Review Bylaws
 - Suggested edits and updates
 - Review expectations of each role for the year
- 6:30pm Call to Order
- Opening Prayer
- Approval of Minutes
 - May 14, 2024

- Motion to approve – second – all in favor
- Principal's Report
 - 222 students
 - 49 new students
 - 15 in pre-k
 - New additions to faculty
 - Kindergarten
 - 5th grade
 - Office assistant
 - Special educator
 - Adjustment year with the HR additions
 - Q: 'how many students can we have per class room?'
 - A: 'technically no cap – decisions based on the student needs'
- Faculty Report
 - Jess Loeffler will be the avenue of communication between the faculty and the PTP
 - Faculty are welcome at all meetings
- President's Report
 - Confirmation of Executive Board
 - Introductions of Board Members
 - Overview of PTP mission and purpose
 - PTP v. PTO
 - PTP = no tax implications
 - Expectations for the year
 - Coming off a busy centennial year but still plenty of events and activities that will need assistance
 - Participation is imperative to our success!
- Officer and Committee Reports
 - Coming soon once committees are finalized
 - Sign up sheets will be available at the end of the meeting
 - Chair positions available for each committee
- Unfinished Business
 - No unfinished business to report
- New Business:
 - Events for the 1st qtr. of the year
 - Meadow Farms 9.5-10.3
 - Profit Fall 2023
 - Total participants - 95
 - Highest single student amount raised - \$1,001 (Hadley Dooley Pre K 3)
 - Retail Raised 2023 - \$21,608 with a Profit \$8K
 - Retail Raised 2022 - \$19,023 with a Profit \$7K
 - Popsicle in the Park 9.10
 - Kick-off to the 2024-2025 school year!
 - Woo Sox 9.15
 - Book Fair 9.18
 - Fall book fair will be during school hours

- Spring book fair will be open at night
 - We will be looking for help to set up, participate, and breakdown the book fair event
- Open House/BCI 9.19
- Trunk or Treat/Monster Mash 10.18
 - 10/25 is the rain date
 - Trunk or treat = K – 5
 - Monster mash dance = 7 & 8
- Ladies Choice 11.1
 - Valley Country Club
- Dine Out Nights various dates
 - Need help soliciting venues to participate
 - Past dine out options:
 - Bill's Place
 - BJ's Brewhouse
 - Uno's
 - Khoo
 - Condessa
 - Chipotle
 - Cowesett Pizza
 - Texas Roadhouse
 - Chelo's
 - SmashBurger
- Room Parents
 - Thank you for your participation
 - Importance of the role
 - Challenges in communicating with parents – persistence and follow up are key
- Committee Sign ups at the end of the night
- Questions:
 - Looking for (adult) support to help KOC on 8/27 9a & 6p to help clean out the church basement
 - Can we send out a classroom contact list to the room parents?
 - Yes – Amanda will handle
 - How does the sign-up genius work?
 - Easy link the requires no log-in credentials
 - Help navigating the website and FACTS
 - 8/29 in the church
 - Will there be a MUM sale this fall?
 - Yes, 9/20 – 9/22 @ drop off/pick up on 9/20 and after mass on 9/21 & 9/22
 - Hattoy's will be delivering the MUMs
 - Julie will confirm
 - We will be looking for volunteers to help with young shoppers – this is the final year for several helpers
- Closing Prayer
- Next Meeting – September 17, 2024, 6:30pm